

EMPLOYMENT NOTICE

Manager - Premier's Awards and Communications

The mission of the Aboriginal Sport, Recreation and Physical Activity Partners Council (Partners Council) is to improve the health outcomes of Aboriginal people across British Columbia by supporting and encouraging physically active communities. The programs delivered by the Partners Council are designed to build capacity and increase access to sport, recreation and physical activity in First Nations, Aboriginal Friendship Centres, Métis Chartered Communities, schools and other delivery agencies throughout the Province.

General Description

The Partners Council is seeking a full-time Manager - Premier's Awards and Communications. Working as a member of the senior management team, this individual will maintain two distinct roles within the organization; 1) oversight of the Premier's Awards for Aboriginal Youth Excellence in Sport, including the annual nomination, selection and presentations of the Regional and Provincial awards, and 2) oversight of the organization's communications and promotions, including media relations, website, social media, digital media, brand identity, and awareness.

Competencies and Requirements

The ideal candidate will possess an extensive background in project management, communications and have established networks/connections among Aboriginal communities and organizations throughout the Province. Other qualifications include:

- Post-secondary degree with expertise in communications and marketing
- Applied knowledge of BC's Aboriginal communities and their physical activity and health related needs
- Superior project and event management skills with a demonstrated ability to multitask, work independently, set priorities and meet deadlines
- Hands-on experience developing and implementing media, advocacy and marketing campaigns
- Excellent written and oral communication and presentation skills
- Attention to detail and superior organizational skills
- Proficient in Microsoft applications, publishing and design software; experience with WordPress an asset
- Willingness to maintain a flexible work schedule and available to travel throughout the Province
- Successfully undergo criminal record and vulnerable sector checks

The BC Association of Aboriginal Friendship Centres (BCAAFC) serves as the official Host Agency of the Partners Council. Accordingly, the Manager - Premier's Awards and Communications will be employed by the BCAAFC.

Term: Full-time employment contingent on annual funding
Salary: Commensurate with experience (includes a comprehensive health benefits package)
Location: Office space will be established in a location central to the successful candidate
To Apply: Please forward a cover letter, resume and three references (name and contact info) no later than **5:00 pm, Thursday, July 28, 2016**. Address your cover letter to attention of Rick Brant, Executive Director. Submit application online at the following link:
<https://aboriginalsportbc.wufoo.eu/forms/manager-premiers-awards-communications/>

All applications are appreciated. However, only those selected for further consideration will be contacted.

Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.