

**NORTHERN LIGHTS COLLEGE**  
**BC's Energy College**



**Aboriginal Human Services Worker  
Instructor(s) Curriculum Development  
Temporary, Part Time**

**LOCATION:** Fort St. John or Dawson Creek, BC  
**TERM OF APP'T:** February 1 - March 31, 2017  
**REPORTING TO:** Associate Dean of Academic and Vocational Programs

**COMPETITION NO:** 17:003  
**START DATE:** Feb 1, 2017

**SALARY:** 35.58 - \$44.35/hr, depending on experience and qualifications as per the BCGEU Faculty Collective Agreement. Temporary employees receive an additional \$0.50/hr in lieu of benefits, 6% vacation pay and 4.2% statutory holiday pay with each pay period.

**DESCRIPTION:** Curriculum development is required for four courses for a one year certificate program, the Aboriginal Human Services Worker program. The courses requiring development include FHSW 102 - First Nations Wellness and Healthy Practices, FHSW 103 - The Aboriginal Family and Parenting, FHSW 104 - Social and Health Issues in Aboriginal Communities, and FSHW 105 - Community Helping Project. The development contract is up to 80 hours per course, depending on the extent of existing material. Applicants can apply to develop one or all of the courses.

Course development deliverables will include some or all of the following:

- Redevelop official course outline including course description, textbook selection, learning outcomes.
- Summary document highlighting take away points for each lecture.
- Lecture content for each teaching session (approximately 26 X 1.5 hr blocks) in Microsoft Power Point format. Note that a typical semester consists of 13 weeks for lectures plus a one week period for delivery of the final exam.
- In Microsoft Word format, assessment tools as per the course outline:
  - all assignment documents in a format ready for distribution to students
  - exams and quizzes reflecting course content in a format ready for distribution to students
- Lesson plans in Microsoft Word or Excel format outlining content and activities for each session (approximately 26 X 1.5 hr blocks).
- Course syllabus outlining instructor expectations, material covered, assigned readings.
- Additional resources such as discussion points or other activities.

Please note that successful candidates for this project will be required to liaise with NLC's Program Leader for the Social Services Worker Diploma program. The Program Leader will provide support and direction on course development.

**QUALIFICATIONS:** The preferred educational qualification is a Master's Degree in a relevant field such as First Nations Studies, Social Work, or Community Development. Preference will be given to applicants with demonstrable and extensive related experience working in or with local aboriginal communities or those applicants with an in-depth knowledge of local aboriginal traditional practices. Please note that applicants with an alternate combination of relevant education or experience will be considered. Experience developing and teaching courses at the post-secondary level is an asset.

Excellent written and verbal communication skills, and strong organizational abilities are required. The successful candidate(s) will have a commitment to working effectively as a team member.

*Internal applicants are encouraged to confirm the impact upon their employee status and benefits eligibility before accepting a new position with the College. Please contact Payroll/Benefits staff at the NLC Regional Office, Dawson Creek, for information and assistance.*

OPEN DATE: January 12, 2017

CLOSING DATE: January 23, 2017

Qualified applicants are invited to forward a resume and letter of application, quoting the competition number, and including names and telephone numbers of three current professional references to [personnel@nlc.bc.ca](mailto:personnel@nlc.bc.ca).

***We thank all applicants for their interest in employment with NLC; however, only those contacted for an interview will be acknowledged. Please note that all internal candidates will be given first consideration.***