



T'it'q'et Administration

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VoK iVo

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Job Title: NNADAP Worker

Classification: Certificate, diploma, or degree in human services field

Department: Health **Reports to:** Health Manager

Term: Full-time permanent, some evenings and/or weekends

Posted: Friday, July 13, 2018 **Closes:** When position is filled

Salary: \$31,000 to \$40,500 plus benefits; depending on education and work experience

Job Summary

T'it'q'et has an opportunity for an experienced National Native Alcohol & Drug Awareness Program (NNADAP) Worker on a full-time basis. The NNADAP Worker provides counselling and activities that support individuals and families dealing with alcohol and/or drug dependency and its related topics. This will include but not limited to community outreach, presentations and workshops, creating activities and programs, and referrals.

This position is responsible for the development, maintenance and coordination of a Drug and/or Alcohol activities and awareness program. As a NNADAP Worker, the incumbent assesses and refers individuals for drug and alcohol treatment, makes home and medical facilities visits, and coordinates, prepares and presents workshops to the Community membership. In addition, refers clients to other agency mental health clinicians

The NNADAP Worker provides T'it'q'et with a preventive health program to deal with alcohol and drug issues and dependency. The incumbent meets with clients (and when appropriate their families), assesses their needs, and makes referrals to outside agencies and/or treatment centres. The NNADAP Worker makes home and occasional institutional visits to provide support for the client Community members. The actions and decisions made by the incumbent have a broad, and in some cases life-long effect on their clients, the families, and the community.

The NNADAP Worker works with the clients and their families to educate and assist them in coping with the dependency problem. The NNADAP Worker may encounter high emotional resistance or adverse reactions to their intervention requiring the use of tact and diplomacy and a high level of professionalism to defuse highly charged situations. The incumbent of this position is also required to prepare and present educational, informational workshops on drug and alcohol issues, dependencies and treatment to community groups.

The NNADAP Worker must develop multiple strategies to deal with the continually changing circumstances of the clients. In order to do so, the incumbent must keep up-to-date on the latest developments in methods of treatment, the changing drug scene, and changes to treatment availabilities. The position requires sensitivity and understanding of the social and cultural history of the Band. In particular, the incumbent must deal with the issues in the context of the long-term effects of the segregationist systems of Residential Schools and Reserves. T'it'q'et believes in the term "Circle of Care" or "Wrap Around" approach to client care and the incumbent will need to work with other T'it'q'et Health and Social Services Teams.

Duties and Responsibilities

- Develops and maintains a drug and alcohol counselling program
- Maintains a statistical base on program delivery
- Ensure the required reports on program status and community trends is completed in a timely manner
- Maintains accurate and **confidential** records relating to individual clients
- Plans and coordinates **workshops and presentations for the community** on drug and alcohol education, awareness and abuse utilizing the Circle of Care or Wrap Around approach
- Supports and assists Community members dealing with drug and alcohol and chemical dependency issues
- Assesses clients and makes necessary referrals to treatment centres and/or outside agencies
- Communicates with clients and their family members on treatment plans or programs, and with community groups on treatment programs
- Work with local primary health care team, social service team and traditional helpers to strengthen integrated "Circle of Care" (Wrap Around) services in the Northern St'at'imc Territory and to build capacity in case management, evaluation and quality improvement and coordination of services
- Attend and participate in various community functions
- Develops and maintains effective working relationships with Community members, colleagues, and outside agencies
- Provide orientation and guidance to volunteers and coworkers on a routine basis
- The NNADAP Worker is responsible for being aware of band and community members and their well-being at treatment, as well as being self-aware of hazardous situations
- Performs other duties as required

Knowledge, Skills and abilities

The work requires the following knowledge, skill and/or abilities:

- Skill and knowledge usually attained by successful completion of a Post-Secondary degree, diploma, or certificate in Social Work, Counselling, Human Services, Psychology, or Nursing; strong knowledge of the problems of drug and alcohol dependencies and their treatment gained through the appropriate level of education and at least two years' experience in the field; or an equivalent combination of skill, knowledge, and experience
- Ability to use tact and good judgment in dealing with sensitive and complex issues
- The NNADAP Worker must have strong written and verbal communication skills

- Working knowledge of traditional healing methods used by First Nations people; awareness of methods of dealing with post-traumatic stress; and community resources available to clients
- Knowledge and experience of similar program delivery in the context of St'at'imc or First Nations culture and history
- Knowledge of community resources available to clients and their families
- In order to deal with the highly emotional issues involved the incumbent is required to have some counselling skills and strong conflict resolution skills (Proof may be required)
- The sensitive nature of the work requires the NNADAP Worker to have the ability to maintain the confidentiality of client information
- The position requires the ability to research and develop local programs to deal with drug and alcohol education, awareness and dependency; identify local trends; and write reports and recommendations on assessments, program status, and client progress
- The incumbent requires skill in the preparation and presentation of workshops and information seminars in order to garner client and community support
- A good knowledge of the social services systems, the educational system, the courts and penal system is essential for the NNADAP Worker to be successful in the delivery of service to the Band. Likewise, a good knowledge of the social and cultural outcomes of the Residential School and Reserve system is required
- Ability to drive and provide a licensed vehicle for work purposes
- Must be addiction free and a demonstrated positive role model

How to Apply

Please submit your

- Cover Letter
- Resume
- Three (3) direct supervisor references, and
- A copy of your most recent Vulnerable Sector Criminal Records Check to:

Email: reception@titqet.org (PLEASE write “NNADAP” on subject line.)

CONFIDENTIAL Fax: (250) 256-4544 (PLEASE write “NNADAP” on subject line)

Mail/Delivery: Sealed envelope; #59 Retasket Street, P.O. Box 615, Lillooet, BC V0K1V0

We thank all applicants for expressing interest in this position, however, only those short-listed will be contacted.