



Nenan Dane zaa Deh Zona Family Services Society

JOB POSTING: EXECUTIVE DIRECTOR

Closing Date: 4:00 pm – THURSDAY JULY 9, 2015

Salary Range: \$85 – 95,000 per annum (based on qualifications & experience)

Nenan Dane zaa Deh Zona Family Services (Nenan) is seeking a highly motivated and dynamic individual to be our EXECUTIVE DIRECTOR. This position leads Nenane in the delivery of child and family services to the Treaty 8 First Nations, Metis and Aboriginal communities in north-eastern British Columbia; services will be delivered in a manner that is community driven and accountable, building upon the strengths, needs, and culture and traditions.

Under the direction of the Nenane Board of Directors; the Executive Director respectfully promotes positive working relationships between Government, communities and within Nenane. The Executive Director is responsible for supporting strategic planning and carrying out of tasks and duties associated with the development and implementation of an Aboriginal child and family service organization.

KNOWLEDGE, SKILLS AND ABILITIES:

- Extensive Aboriginal Governance experience with strong financial and administrative management skills in organizations and non-profit societies
- Contract development, management and reporting
- Aboriginal service delivery model planning and program development and evaluation
- Human resources and supervisory experience
- Excellent negotiation, mediation and facilitation skills
- Extensive understanding of the present MCFD child welfare legislation, policy and practice
- Excellent organization and time management skills
- Excellent interpersonal communication skills, both oral and written
- Awareness of First Nations culture and issues affecting First Nations families and communities
- Knowledge and familiarity with northern and rural communities
- Develop and maintain working knowledge and relationships with natural partners and supports in the communities

EDUCATION AND EXPERIENCE:

- Master's Degree or Bachelor's Degree in Business Administration, Human Resources, Social Work or a related field
- Minimum 3 – 5 years experience working with Aboriginal communities
- A valid BC class 5 driver's license and criminal record check are mandatory
- Knowledge of the communities within the Northeast (Treaty 8, culture, language, history) is an ASSET

Interested candidates submit cover letter and resume to:

Taryn Danford, Acting - Executive Director
Nenan Dane zaa Deh Zona Family Services
10615 – 102 St. Fort St. John, BC V1J 5L3
Fax: 250 787 2152 email: tdanford@nenan.ca

*We appreciate all applications however only those short listed will be contacted
Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.*