



Okanagan Nation Alliance

101 -3535 Old Okanagan Hwy, Westbank, BC V4T 3L7
Phone (250) 707-0095 Fax (250)707-0166 www.syilx.org

EMPLOYMENT OPPORTUNITIES

YES Community Coordinator - Four Year Term.

The Okanagan Nation Alliance (ONA) is the Tribal Council for the eight member communities of the Okanagan Nation which includes Osoyoos Indian Band, Upper Nicola Band, Upper and Lower Similkameen Indian Bands, Penticton Indian Band, Westbank First Nation, Okanagan Indian Band and the Confederated Tribes of the Colville Reservation. The ONA's mandate is to advance, assert, support and preserve Okanagan Nation title and rights. Further, the ONA is charged with providing members with a forum to discuss and form positions on areas of common concern.

The ONA is currently interested in employing an enthusiastic YES (Young Empowered and Strong) Community Coordinator, to participate in this innovative four year project. This project comprises three components, working with a Children First Advisory Panel, Community Care Circles and Elders as well as Cultural Practitioners to develop community based responses to issues surrounding family violence, and to develop a model that de-normalizes violence in the community.

YES Community Coordinator

This position reports to the YES Project Lead, will be actively involved in the Okanagan Nation communities to develop the Children First Advisory Panel, Community Care Circles and Elder and Cultural Resource functionaries will function as key community care circle contact person. Accurate and continuous administration and safe keeping of participant information and profiles, data collection, satisfying reporting requirements, and meeting work schedule deliverables within time frames, are essential to meeting role deliverables attached to this position.

Key Duties and Responsibilities:

- Work closely with the YES Project Lead to meet deliverables provided in the project work plan.
- Assist with the development, implementation and initial monitoring and assessment of the project manual.

- Recruitment and orientation of Community Care Circle committee members, assessing member's readiness according to provided tools, support of team members and assessing of Circle member's performance by way of provided tools.
- Foster and promote positive working relationships with the communities and cultural supports to develop healing and cultural activity programming to support families served within the project.
Promote community awareness and understanding of ONA's mandate regarding violence against women and children.
- Ensure the Project Lead has all required information for the purposes of completing detailed project reports.
- Assist the Project Lead to ensure that the initial program introduction and on-going communications are carried out to keep the communities and their leadership informed, and to report any changes or refinements needed.
- Participate in ONA team meetings and events as required

Qualifications and Experience:

- A Bachelors degree in one of the following or related areas, Social Work, Indigenous Studies, Child and Youth Care, or Counseling Psychology, or a combination of applicable qualifications and significant experience.
- Proven experience in community development, capacity building and team development
- Ability to multi-task and to work comfortably under stress with tight deadlines.
- Knowledge of best practices in delivery of social services to indigenous communities.
- Energetic, detailed and self motivated with demonstrated written, public speaking and presentations skills.
- Working knowledge of computer software including MS office, especially spreadsheet and data base applications.
- A reliable vehicle and a valid class 5 driver's license.
- Criminal records check required.
- Willingness and ability to work flexible hours, which will include evenings and weekends.
- Aboriginal ancestry preferred.

Hours of work: 37.5 hours per week.

Application Procedures: Please send a current resume and covering letter to:

Holly Hutton, Wellness Program Coordinator
Okanagan Nation Alliance
#101 – 3535 Old Okanagan Hwy, Westbank, BC V4T 3L7
Email: wpassis@svilx.org Fax: (250) 707-0166
COMPETITION OPEN UNTIL FILLED

Thank you for your interest. No Phone Calls Please only those short-listed will be contacted