

JOB POSTING
Relief Support Worker
Transformational Housing



ABORIGINAL MOTHER CENTRE SOCIETY

Job Title	Support Worker Transformational Housing (TH) [Full-Time and Casual]		
Name of Facility	Aboriginal Mother Centre Society		
Qualifications	A BSW undergraduate or equivalent is preferred Crisis Intervention Skills Training an asset Lived experience is an asset		
Other Qualifications Required	Excellent oral and written skills Detail Oriented Food Safe	Microsoft Office Flexible Schedule – On Call Willingness to do shift work	Knowledge of Traditional Protocol Basic First Aid Certificate Aboriginal Ancestry, self-identified
Job Summary	The Transformational Housing Support Worker works in accordance with the mission and philosophy of the Aboriginal Mother Centre Society. The Transformational Housing Support worker carries out a variety of duties related to the operation of Transformational Housing program including providing support that meets the needs of the families entering the program including but not limited to the provision of food, clothing, and support toward the resolutions of issues, accepting referrals based on predetermined criteria, intake and orienting residents.		
Key Responsibilities	Household Management Assists with facilitating house meetings with residents to address issues arising from communal living, coordinates supplies lists that need to be purchased for program, ensures units are prepared for new residents; maintains inventory; ensures the TH suites are kept- safe, hygienic, in good repair and maintained; maintains compliance with health and safety standards; works closely with Transformational Housing Team to develop and maintain policies, procedures, forms and records. Perform Direct Services: <ul style="list-style-type: none">• Provides emotional Support and crisis intervention; completes up to date documentation on clients and program activities and assists in the development in reports by funders when required.• Provides referral services to families.• Welcomes new families to Transformational Housing, orienting them to the housing program and informing them of the supports available, policies that are applicable and making families comfortable through methods such as providing support, supervision, offering food/available clothing.• Assists families with self-care skills through methods such as providing support and encouragement to families to maintain personal hygiene, housekeeping, meal planning and preparation, financial obligations and appointments.• Participates as a team member with other staff to ensure a safe and caring environment by performing duties such as reporting health concerns or unsafe conditions, incidents and or behaviors, interacting with families including observing behavior, following up with concerns from staff, residents and Social Workers, dealing with family emergencies in accordance with guidelines and reporting incidents to appropriate staff/management.• Ability to diffuse volatile situations through methods such as non-crisis intervention techniques.• Records all communication and observations for the purpose of communicating effectively with other staff members to ensure each individual is receiving the best possible support they can.		
Skills and Abilities	Demonstrate working knowledge: Of culturally appropriate services acknowledging the Aboriginal diversity in the community. Of Aboriginal historical issues such as residential schools, child welfare practices and effects on multi-generations. Able to work independently. Multitask and remain calm in adverse and or dynamic situations. Communicate effectively both verbally and written. Meets the physical/spiritual/mental/emotional abilities to perform the duties of the job. Deal with clients, staff, management and children effectively. Understand and maintain client/worker boundaries. Possesses personal wellness plan. Provide unconditional support to disadvantaged women and their children with the guidelines of AMCS policies		
Region	Vancouver	Employment Terms	FT and Casual
		Closing Date	Open until filled
		Hours of Work	Shift Work

Contact Information

Please submit your cover letter (please self-identify if you are of Aboriginal Ancestry) and resume to:

Contact Name Gisselle Vivanco, Manager
AMCS - Transformational Housing

Fax Number 604-558-2628

E-Mail Address th@aboriginalmothercentre.ca

No telephone calls please

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