

The University of Saskatchewan values diversity, and Indigenous engagement is a strategic priority.

**Department:** Community Health & Epidemiology

**Location:** Saskatoon

**Status:** Term up to 23 months, with the possibility of extension

**Employment Group:** Research

**Full Time Equivalent (FTE):** 1.0

**Posted Date:** 3/4/2019

**Closing Date:** Until Filled.

**Number of Openings:** 1

### ***Position Summary***

The University of Saskatchewan is the host institution for the Canadian Institutes of Health Research (CIHR) Institute of Indigenous Peoples' Health (IIPH).

The mandate of the IIPH is to foster the advancement of a national health research agenda to improve the health of First Nations, Inuit and Métis Peoples in Canada through research, knowledge translation and capacity building. The IIPH Programs Manager, Indigenous Health Research, works alongside a team of research administrators and scientific leads at the IIPH and supports the Scientific Director of the IIPH.

The IIPH Programs Manager reports directly to the IIPH Assistant Scientific Director. The Programs Manager is responsible for planning, organizing, implementing and evaluating Institute initiatives, developing research funding opportunities, facilitating and/or conducting knowledge translation and capacity development, and supporting the administrative and operational functions of the Institute. The Programs Manager: manages programs; acts as a team lead on IIPH initiatives; manages consultants/contractors; liaises with CIHR staff based in Ottawa and with staff in the other CIHR institutes; acts as the main IIPH contact for Indigenous organizations, government officials, and academic personnel; develops CIHR request for applications; manages and carries

out communication and partnership activities; and monitors, measures performance of and evaluates programs to ensure that all activities are executed according to standards of CIHR and in accord with promising practices for working with Indigenous communities.

### **Qualifications**

- University graduate degree, preferably in the health or social sciences
- Knowledge of and/or experience working in Indigenous health research
- Knowledge of and/or experience working in Indigenous, government and/or academic affairs
- Skill and ability to manage multiple projects and programs simultaneously, meet tight deadlines, be strategic, achieve outcomes and mitigate risks
- Effective leadership skills combined with demonstrated self-motivation and initiative
- Superb oral and written communication skills, diplomacy and tact
- Ability to travel as needed across Canada

Employment of the Programs Manager will be contingent on the incumbent obtaining a valid Government of Canada security clearance.

Interested candidates should send a resume and cover letter by email to:

**Dr. Earl Nowgesic**

**Assistant Scientific Director**

**CIHR Institute of Indigenous Peoples' Health**

University of Saskatchewan

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