



Tl'azt'en Nation

Box 670, Fort St. James, BC V0J 1P0
Phone 250-648-3350 * Fax 250-648-3286

Wellness & Prevention Team Leader Job Posting

**Community Health Services
Open until Filled
January 10, 2018**

The Team Leader for Community Health Services (CHS) Prevention & Wellness develops and coordinates the Wellness, Prevention and Outreach function of CHS. The Team Leader engages in strategic planning to enhance the health and wellbeing of the community members through health promotion, prevention and outreach programs and activities.

Duties and Responsibilities:

- Develop, implement and coordinate health promotion, educational outreach and prevention programs that support student wellbeing and institutional goals, purposes, and priorities.
- Create and oversee the implementation of wellness and prevention project plans for community including yearlong event calendars, marketing, participation incentives, metrics and outcome measures.
- Provide professional expertise and facilitate team approach to wellness, prevention and outreach function with health and support for staff members.
- Utilize National First Nation population health data and analyze data on wellness and prevention and outreach activities to drive participation, effectiveness and outcomes.
- Partner with community stakeholders and other Agency partner initiatives for effective program management and utilization of community resources. Integrate programs with other CHS Wellness initiatives.
- Oversee the operational delivery of outreach programs to community as well as the supervision of the Prevention and Wellness team.
- Communicate program goals and outcomes to the Director.
- Establish budget priorities related to wellness, prevention and outreach programming and review monthly expense statements.
- Adheres to all Nation policies, procedures and is an ambassador for the Community Health Services team.

Qualifications:

- Experience: 2-3 years of related experience.
- Education/ Licensing: Certificate or Degree in Health, Wellness & Prevention or equivalent or enrollment in an advanced education program such as social services, social work etc.
- Experience working with an electronic health record especially as related to reporting and population health data analytics
- Proven leadership, team-building, supervisory and staff development skills
- Ability to demonstrate concern for understanding and satisfying needs of customers, co-workers, and others with economy, efficiency, flexibility, courtesy, good judgement and continuous measurable improvements.
- Valid Class 5 Drivers License
- Subject to a Criminal Record Check & Vulnerable Sector Check prior to employment

Please submit your cover letter and resume to:

Attn: Alyssa Krause

Careers@tlazten.bc.ca

Or in-person at the Tl'azt'en Community Health Services Office