Questions?
Please call the FNHA help desk: 1-844-364-7878 or e-mail: eHealthSupport@fnha.ca
**AVIZIA CA300 Clinical Telehealth Cart Guide**

**HOW TO USE THE DIRECTORY**

- Press the Directory key on the remote.
- Use the arrow keys to navigate to My Contacts and press Enter.
- Select the site you wish to call, press the Call button.

**HOW TO MAKE A CALL ON THE VIDEO CONFERENCE UNIT**

- Begin to input the call information you wish to dial. A box will appear as soon as you enter the first number.
- When entering an IP address, press the * key in between the numbers. This * will turn into a dot (.) after the third * to complete the IP address. (E.g. You want to dial the IP address 204.244.62.30)
- Enter 204*244*62*30 on the remote.
- Once you have entered the call information, press the Call button.
- You can also make a call by entering the correct videoconference unit Extension Number (e.g. 71999) or Alias (e.g. FNHA_UK_Cart@fnha.ca).

**HOW TO USE RECENT CALLS**

- Close all open menus by pressing.
- Select the Call option.
- Select Recent Calls.
- Use the ARROW keys to select the site you would like to call and press the CALL button.

**CAMERA CONTROLS**

- To move your camera around, use the Arrow keys to move your camera from side to side or up and down.
- You can zoom in and out with the Zoom key located to the right of the arrow keys.

**HOW TO MUTE YOUR MICROPHONE**

- To mute your microphone you can either press the button on the microphone itself or press the mute button on the remote.
- When the microphone has a RED button it has been muted. When the button is GREEN it is unmuted and on.

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