

Summary of Improvements to Contribution Agreements

Agreement Changes	Current Agreement inherited from FNIHB	Renewal Agreement Improvements
<p>Combine reporting schedules and streamline reporting requirements where possible.</p>	<ul style="list-style-type: none"> • Agreements currently contain reporting requirements spread throughout the document and often repetitive in numerous places. • Varying annual reporting dates (e.g. Set agreements are due June 30; Flexible and Block agreements due July 29). 	<ul style="list-style-type: none"> • Remove Schedules that can be better accommodated in a supporting document or guide. For example, detailed information in Schedules 11 “Non-Insured Health Benefits Reporting Requirements” and 12 “Other Reporting Requirements” will be provided in a generic supporting document entitled “Reporting Requirements Guide”. • Consolidate reporting schedules into one clear <i>Summary of Reporting Requirements</i> schedule to the agreement. • Align annual reporting dates to be July 29 across all agreements.
<p>Simplify financial schedules.</p>	<p>FNIHB required an updated Schedule 3 cash flow forecast each time an amendment is done for all future years of the agreement. Given each agreement is amended annually, future year cash flows are not reflective of the evolving needs and priorities of communities (exception basis).</p>	<p>As an initial step to shortening the agreement and subsequent amendments, new Schedule 3 will include the current year cash flow.</p> <p>*An adjusted Schedule 2 (<i>Program Funding</i>) showing program budgets for the duration of the agreement will continue to be provided with each amendment.</p>
<p>Simplify schedules and integrate key provisions into main body of the agreement.</p>	<p>Multiple Schedules to contribution agreements that make the agreement lengthy and overly complex to follow as information is pieced throughout the agreement. For example, schedules for “Surplus”, “Use of Capital Facilities and Moveable Assets”.</p>	<p>Simplify and move key content of these schedules to the main body of the agreement.</p>
<p>Move away from federal government references throughout the agreement.</p>	<p>There are a number of schedules and provisions that reflect federal government processes, which no longer apply to FNHA. For example, Special Interchange and Cost Recovery schedule, provisions on Official Languages, Lobbyists, etc.</p>	<p>Remove provisions and agreement schedules that reflect federal government processes or requirements.</p>
<p>Enhance the use of Notice of Budget Adjustment (NOBA).</p>	<p>NOBA's can only be used to increase or reallocate funding for <i>existing</i> programs in the community's contribution agreement and is done via a formal template inherited from FNIHB.</p>	<p>A NOBA can be used to make minor amendments to any Health Programs and Services or activities, or to add any <i>new</i> Programs and Services or activities to a community's contribution agreement. Adjustments can be made via a written letter outlining the specific changes to the agreement and communities have the ability to decline an adjustment. This letter is referred to as a Funding Adjustment Letter (FAL) and will replace the previous “NOBA” format.</p>

<p>Revise Insurance clause under Liability and Indemnification section</p>	<p>Insurance provision was noticeably absent in many agreements and not clear on the sufficient level of coverage.</p>	<p>Include minimum \$5M general public and comprehensive liability insurance for the First Nation and provide FNHA with a proof of insurance / change in coverage upon request.</p> <ul style="list-style-type: none">• Minimum insurance threshold required in order to protect the community members and the organization.• Provision allows the First Nation to apply for reduction or elimination of the minimum insurance requirement (subject to FNHA approval – e.g. requirement is not reasonable given the context of the services to be provided)
<p>Revise agreement to allow for Fax/Electronic delivery of agreements.</p>	<p>Two original copies are printed, perforated, mailed to community for signing then returned to FNHA for signature. One original signed copy is sent back to the community and an original signed copy is kept on file at FNHA. Process can take at minimum two weeks and often 1-2 months.</p>	<p>Agreements can be sent via fax or email and signed in counterpart (e.g. Community can sign and return, FNHA will sign and then copies of signature pages with agreement is shared between us as partners).</p>