

Position: Personal Care Worker **EXTENDED******

Permanent Part-time Position

Squamish Valley Operations; Squamish Valley, BC

Posted: March 4, 2015 Posting Closes: April 9, 2015



Human Resources
SQUAMISH NATION
Chen Chen Stway Human Resources

This certified Personal Care Worker position travels to homes where clients require up to 8 hours of personal care. Working from the hours of 8:30 am to 4:30 pm the PCW provides clients with care ranging from basic housekeeping to moderately complex medical assistance. The position requires skills and knowledge sufficient to care for mild conditions up to chronic illness (e.g. diabetes, heart and stroke, arthritis, colostomy). This position reports to the General Manager, Child & Family Services & Health Services and may administer follow-up procedures if trained by a Home Care Nurse, Occupational Therapist or Physiotherapist. A moderate level of physical fitness is required to perform duties (e.g. walking, standing, lifting, kneeling, etc). The O2 position is fully job competent and accepts responsibility and accountability for all aspects of the position without close supervision being required.

Typical Duties & Responsibilities:

- Provides Client Care. Maintains a clean, healthy environment for client.
- Performs assigned tasks as required.
- Coordinates medication administration. Coordinates meals and nutrition.
- Monitors client home environment and ensures safety.
- Maintains record management.
- Develops and maintains relationships. Provides health advocacy for clients.
- Adheres to workplace health & safety policies, safe work practices and procedures.
- Participates as a member of the Home & Community Care and Yúustway Health Services and Squamish Valley Operations teams.

Education, Level of Experience & Hiring Requirements:

- Certificate in Long Term Care Aide, Home Support, Residential Home Care Attendant or related/relevant field from a recognized post-secondary institution.
- Plus Two (2) to Three (3) years directly-related experience in the majority of specialties listed in the job description including experience in direct home support program delivery, management of chronic illnesses, health promotion, community health development and the understanding of common disease processes and conditions throughout the life span.
- As career progresses, incumbent will be required to successfully complete job-required, short-term upgrading, training and courses relating to health programs and policies, nutrition, medication coordination, health advocacy and document control.
- Must have a Standard First Aid Certificate or willing to obtain within a set timeframe.
- Must have a Level C CPR Certificate or willing to obtain within a set timeframe.
- Must have WHMIS Certification or willing to obtain within a set timeframe.
- Must have a Food Safe Level 1 Certification or willing to obtain within a set timeframe.
- Previous experience working in a First Nations Community (particularly Squamish) is preferred.
- Must be able to work evenings and weekends as required and willing to travel.
- Must have a valid BC Driver's License Class 4 or 5. Class 7N may be considered.
- Must have a reliable vehicle and current auto insurance.
- Must provide a valid Criminal Records Check.

A combination of education and relevant work experience may be considered for above education and experience.

Salary: As per Squamish Nation Performance & Compensation Strategy.

Send Application To: Stephanie Nahanee
Human Resources
336 West 4th Street
North Vancouver, BC
V7M 1J1

Or Email: hr@squamish.net

Application Must Include:

- Cover Letter & Resume
- 3 letters of reference from direct supervisors
- Official copies of school records

ONLY APPLICANTS WITH RELEVANT TRAINING & EXPERIENCE WILL BE CONTACTED FOR AN INTERVIEW

Chen Chen Stway Human Resources

336 West 4th Street, North Vancouver, BC V7M 1J1 Tel 604-985-8335