



WESTBANK FIRST NATION Employment Opportunity

THE FOLLOWING POSITION IS AVAILABLE WITHIN WESTBANK FIRST NATION. IN ACCORDANCE WITH SECTION 20.1 OF THE WFN CONSTITUTION AND SECTION 3.1 OF THE WFN PERSONNEL POLICY, PREFERENCE WILL BE GIVEN TO QUALIFIED WFN MEMBERS WHO APPLY FOR THIS POSITION.

TITLE: Home Support Worker

SALARY: Commensurate with experience

DEPARTMENT: Community Services

TERM: Casual/On-call

POSITION SUMMARY:

The Home Support Worker is responsible for the in-home care and support for Elders and disabled persons of Westbank First Nation.

DUTIES AND RESPONSIBILITIES:

- Maintains confidentiality on all matters relating to the affairs of the Westbank First Nation
- Provides personal non-nursing care to clients as directed in the clients' individualized care plan
- Assists clients to provide a safe, clean environment in the home
- Assists clients with the preparation of meals as required
- Supervises, monitors and reminds client of daily activities including taking medications as appropriate
- Observes clients for general mental and physical conditions, reports any changes to the Community Care Supervisor/Home Care Nurse
- Completes appropriate records regarding activity while in the client's home
- Attends regular staff in-service and development meetings as directed
- Performs other related work as required

SKILLS AND QUALIFICATIONS:

- Prefer 2 – 3 years related home support experience within past 5 years
- Good organizational skills
- Excellent housekeeping/homemaking skills (demonstrated)
- Excellent personal care skills (demonstrated)
- Good written and oral skills
- Caring, considerate and respectful of clients' needs
- Good communication and listening skills
- Open to learning and taking direction
- Excellent personal standards (appearance/health)
- Ability to work with a team or independently without direct supervision
- Criminal Records Check with Vulnerable Sector Search
- Current Driver License and own vehicle

A competitive salary and benefits package is offered. Further information can be obtained at www.wfn.ca. Interested applicants should apply with a resume and covering letter to the Recruitment Coordinator. This competition will remain **open until filled**. **Please reference #11-44 and indicate clearly in your covering letter how your experience and qualifications meet the requirements of the position.**

**Recruitment Coordinator
Westbank First Nation
301-515 Hwy 97 South, Kelowna, BC V1Z 3J2
Fax: (250) 769-4377
Email: careers@wfn.ca**